



Maxwell Elementary

School Site Council (SSC) Agenda/Minutes November

Meeting Date: 11/6/23	Meeting Location: Library/Zoom
Starting Time: 3:30 p.m.	Ending Time: 4:32 p.m.

Participants: Elected SSC Council Members. All staff, parents and members of the public are invited.

Item/Time Limit	Actions Requested	Person Responsible	Comments/Parent Advice
1. Call to Order (1 minute)	None	Chair	Called to order by principal McLearn 3:33 p.m.
2. Roll Call (1 minute)	None	Secretary	Present: Lesley, Roxanna, Melissa, Celena, Adam, David, Rene Absent: Matt Smith , Estella Medina
3. Additions/Changes to Agenda (1 min.)		Chair	None
4. Reading and Approval of Minutes (5 min.)		Secretary	Link to September Minutes Lesley motions to approve, Celena Seconds, all in favor, no opposed, no abstain.
5. Reports of Officers/Committees (10 min.)		Chair	Funds received by the district for culturally diverse books for the school library.
6. Public Comment (5 min.)	*Not Applicable	Chair	None

***Under the Open Meeting Law, no action related to public comment may be acted upon at the meeting. Issues raised at the meeting may be scheduled for another SSC meeting, as approved by the council. Public comment is generally limited to two minutes per person.**

7. Unfinished Business (0 min.)	NA	Principal	Review of 2023-24 SPSA will be covered under “New Business” and the SPSA Monitoring Tool.
8. New Business (45 min.) <ul style="list-style-type: none"> ● Review and approve Family Engagement Policy ● Review and approve School Parent Compact ● Review and Approve <u>SPSA amendment</u> ● Monitor and Review school plan implementation (using <u>spsa monitoring tool</u>) 	Approve Family Engagement Policy Approve compact Review SPSA Implementation (SPSA Monitoring Tool)	Chair/Principal	<p>Looking over and approving Family Engagement Policy. ELAC, Class volunteers, PTA when active/available, School Site Council. Flexibility for parents, vote for time that works best for most families. Always having zoom as an option for all meetings for Maxwell as well as translation. Agenda posted in office 72 hours prior to meeting. Ask families and student leads for thoughts and planning of funds. Conferences, surveys, Youth advisory committee student leadership/voice. Parents can ask for meetings at all times through the office. Provide parents with training/materials ELAC holds trainings, CAFE bilingual literacy project, Home to School playbook, Sunday Weekly messages, FACE committee monthly family engagement activities. All messages in spanish and english. Celena motions to approve, Melissa Secods, Roxanna, Adam, Lesley approve, David abstains (arrived after presentation).</p> <p style="text-align: center;">Home school Compact</p> <p>Staff, student, family pledge. All ways staff can help, and different ways families can help from home. Celena motions to approve, Roxanna 2nds, all in favor yes, no against, no abstain.</p> <p style="text-align: center;">SPSA</p> <p>School Plan for student achievement. All plans are on left hand side, broken into 4 parts to coincide with district goals and LCAP local control accountability plan. High quality ed for students for graduate profile. Social Emotional and Academic well being. English Language Learner add english to current assets. Student meaningful engagement and leadership opportunity. Goal 1: enrich student life through afterschool clubs. 55 students in choir (avg 40 attendees), Roots and Shoots has begun 30 student cap. Goal is 150 students in afterschool clubs. Art club is in the works finalizing budget etc. expect we will hit 150 students.</p>

			<p>Assemblies goal is at least 1, we had mobile dairy farm assembly. Approx 332 students attended. Eco hero in January. Past assemblies: Reptile Ron, Yoyos, Read Across America author visits. Goal 2, Teachers participating in PLC professional learning community. Collect student performance data and plan accordingly based on data. Takes a lot of time and demand but gives us actual data to work on. Responding to student participation. Teach collaboration time, district offers wednesday but not every week, teacher discretion, teacher directed, Maxwell adds collaboration into budget. Add 2 hours per month in the budget to give teachers time and pay for their time. Also teachers paid to work with intervention groups. Currently 3 teachers hosting afterschool intervention. Usually picks up after mid year assessment in December/January. David: focus on specific student skills that students need to work on, students are in smaller groups and more successful as they have extra time and attention. Students with high need as well as students that need a small extra push to get them to where they need to be. 5th grade and 6th grade has turned in timesheets for intervention hours. Iready diagnostics started in August - September allows us to see where student is in multiple subjects to see which specific area student may struggle. During mid year diagnostic we can better view growth and response to teachings. Social Emotional Learning and support, chronic absentee rate 26.39% any number above 0 is uncomfortable. California is at 33% for elementary absentee rate as a state. Aeries dashboard and data gives a chart week to week of what attendance looks like compared to years prior. Usually first week of school is highest and as we move on we see a drop off in fall and winter. Last year we experienced a large dip, precipitous drop off compared to this year. 2 years ago we experienced covid and different rates. When looking at each individual student we can see specific data and factors that go into positive and negative effects on attendance. Looks into behavior, health, wellness, home environment, educational struggle, disabilities etc. Attendance is affected by multiple factors. Kinders sick more often as they are exposed to new germs. As well as older students who have 5 years of struggle and follows them through their academic years. There is also a report that show likelihood of student graduating rates based on different factors. 226 students in good</p>
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			<p>standing and are likely to graduate. Since last list 12 more students have been added to likely to graduate. Factors could be starting to attend more. Factors that go against graduating students are out of their control, if EL it already adds a layer of likelihood of whether or not they will graduate. If absent in Kinder the likelihood of graduating lowers. 2% suspension rate. 7 cases, is it frequent is it serious or an extreme occurrence removal is typical. Goal 2.2 communication. trying to add all messages to sunday, Monday morning announcements for quick announcements, student of the week, weekly newsletter to staff, Sunday messages, mid week announcement, as well as front office meetings to make sure we can get tasks done together and support. Communication Home to School handbook, physical, digital and meeting copied. Goal 3 progress with english language learners. EL reclassification etc is not reportable just yet so goal 3 gets filled in March/spring. Goal 4 engaging students in leadership and feedback. Youth advisory committee meets monthly, group of 8 2 3rd, 2 4th, 2 5th, 2 6th grade students 4-6 grade students are same as last year to achieve continuity and seeing goals through. Last year students decided unanimously that they want to do an indoor kids recess. Which is an actual issue in schools, recess is important. This was pitched last year, how many days, where, do we use volunteers, what would they like to have as a group for an alternative for traditional recess. Online reading, drawing, board games, legos, lots of stem projects. Hope is for students to be able to think of purpose and mission statement so that it's not just kids go and play but look deeper and think about educationally what is the goal? If the hope is to help students make friends then we should be able to help support and implement and playbook to make this deeper than just a playcenter. Recess is about 15 min/20 min. It will all depend on whats the space and how we can support it. Students also helped create safety survey. 172 students 3-6th grade. 86% participated. TK- 2nd is easier to interview than survey. Next survey in February, couple career and college interest with read across america. Read across america we invite those people to our campus to read and share about their positions in the community.</p> <p>In future as more events are held and more testing we will be able to</p>
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			<p>discuss further academics. January, March, opportunity to add on and change plans.</p> <p>Questions comments concerns None</p>
9. Adjournment (1 min.)		Chair	Adjourn 4:32 pm

Prepared By: Lesley Estrella (signature) **LE** _____
 (type name)

Date: 11/1/23 **Date posted**